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**LOCAL EMERGENCY PLANNING COMMITTEE**  
**Region II**  
**Wednesday, January 21, 2009, 10:00 AM – 12:00 PM**

**Meeting Notes**

**REGION II LEPC Members present:**

Nabil Al-Hadithy – Chair, Berkeley CUPA  
Larry Yost, Agriculture, Contra Costa County Dept. of Ag.  
Sharon Lee, CA Dept of Public Health

**Others present:**

Monica Jackson, Sonoma County Department Fire  
Pat O'Brien, IEC Training  
Jim O'Donnell, IEC Training

**Cal-EMA Staff**

Sandra McKenzie, OES Coastal Region  
Ron Olguin, Cal-EMA HazMat Unit, HMEP Grant Coordinator  
Jan Dunbar, Cal-EMA Fire and Rescue Branch  
Trevor Anderson, Cal-EMA HazMat Unit  
Jeanine Gentis, California Specialized Training Institute

**1. Introduction**

Nabil Al-Hadithy (Nabil), the LEPC II Chair, called the Region II Local Emergency Planning Committee (LEPC) meeting to order at 10:00 on Wednesday, January 21, 2009. Nabil welcomed everyone and introductions took place. There were not enough board members present to make official motions and a quorum was not established. The following meeting notes have been recorded for informational purposes only.

**2. Review and correction of October 9, 2008 Meeting Notes**

Ron Olguin announced a correction to the previous meeting notes on pg. 2, item #4. The amount of monies available from the DOT program to be \$1,031,865.00 (one million, thirty-one thousand, eight hundred and sixty-five dollars).

Jan Dunbar announced corrections to pg. 3, item #7, under 'Fire' heading. The fifth line down where it states that "DHS started typing HazMat teams Type II", should be corrected to read that the California Office of Emergency Services (OES) Fire and Rescue Branch. Strike out DHS and replace with Cal. OES Fire and Rescue. Type I and Type II designation was changed about four years ago to a three tier system, therefore; is now designated Type I, Type II and Type III. In sentence which reads "in order to receive funds from DHS", HazMat teams must be typed. This statement is not true and sentence should be stricken. The last statement is not true, where it states, "most typing originated from NIMS", sentence to be stricken. California OES adopted

team typing. The original team-typing concept started in 1992, but was not enforced through an inspection program until 2006.

No further comments or corrections were made.

3. **Chairperson Report**

Chair reported that LEPC s are meeting at a CUPA conference in Orange County next week. He will not be there, however his representative will be there to advise of that Region II LEPC is looking into a commodity study for planning purposes.

CalEMA reported that upon request, they meet with local CUPA s to make reports. The CalEMA will support CUPA conference. John Clary should sit on LEPC Region II Committee. Formal request to be made for Clary to sit on the LEPC II committee to share information with region fire districts. Nabil has Clary's email address. Nabil advised that he will contact Clary to join us at the next meeting.

4. **LEPC Administration Nominations**

In regard to recruiting members, Sandra sent out nominations forms to recruit new members to sit on the board. This was completed, however, no response was received. Nabil reported that there was about a six to eight month period where the board had not met. At that time many of the members have gotten use to not showing up. The process of recruiting has been difficult. Perhaps you can use the HMEP grants as incentive for people to be a part of the committee. Monica Jackson reported that they are the CUPA for Sonoma County and are interested in becoming a member. We will share by-laws with Sonoma County, and perhaps her chief will be interested in sitting on the committee.

5. **HazMat Commodity Studies**

Nabil advised that Benjamin Salo is with Northern California UPRR. Nabil will ask that he attend the next Region II LEPC meeting. The Region II LEPC would like a HazMat commodity study for R/Rs for planning purposes. Nabil advised that we will start with R/Rs and eventually look at truck transportation, etc. Make request to Caltrans or CHP to sit on committee.

Sharon Lee reported on HazMat commodity study completed for Contra Costa a few years ago. She reported on the process and proposed that all LEPC s get together and further discuss HazMat Rail studies.

Nabil reported that local planning agencies should know the potential for R/R HazMat so that they can plan accordingly. Nabil reviewed General Order No. 161. (See attached handout). Nabil will request that Benjamin Salo discuss the laws the next meeting. May want to consider inviting someone from PUC to attend next meeting to address federal regulations.

6. **HazMat Team Typing**

Trevor Anderson and Jan Dunbar are the leads for HazMat team typing for the state. Trevor provided an overview on HazMat I, II, and III Team Typing, inspection process, training requirements, HazMat detection capabilities, hazmat kits, equipment, etc. Trevor advised that he would provide the briefing to the Region II LEPC Commission again once we have more membership. Additional training requirements can be down loaded from the Firescope website: <http://firescope.org> HazMat Spec Group Chair is Jack Fry (310) 548-7548. (See attached handouts provided).

7. **HMEP Grant Update**

Ron Olguin provided update on the HMEP grant. The HMEP grant is two parts that is broken into planning grant portion and training grant portion. Planning portion is \$610,000. and the training portion is over million dollars. The LEPC Region II has approx. four grants going into place right now. Ron listed the grants status is as follows:

1. - Alameda County Environmental Health for HazMat Area Plan and TTEX. Grant value is \$20,000. and the POC is Susan Hugo.
2. - Contra Costa County HazMat Program for Area Plan revision emphasized. Grant value is \$19, 568. and the POC is Mann Hoffman.
- 3.- County of Lake Dept. of Hlth Svcs. Environmental Health Division for HazMat Emergency Response Area Plan, valued at \$24,000. POC is Director Ray Lobinsky.
4. - Humboldt County, Area Plan Stage I, valued at \$16,500. and POC is Melissa Martell.

All seem to be on target in terms of reimbursement. There is additional monies available approx. \$100,000. Ron would like to offer additional monies to Region II. Ron will provide information to Sandra to redistribute information to regional list based on Nabil's suggestion. Ron will assist those interested with applying for grants.

8. **Training Update**

Jeanine Gentis provided information on grant training available to Region II LEPC. There is a one-time grant for emergency management training that local government may be interested in. Training covers everything from PIO through ICS 300/400, and progressive terrorist program. The training is provided all over the state as far north as Eureka, however majority is provided at CSTI. Flyer and training opportunities are available on the CSTI website. No per diem available, however there is tuition. The LEPC grant that is provided to all six of the LEPC Regions is in the last six months of this training year. HazMat group at CSTI just met to distribute the grants for the next fiscal year. Selection is still in preliminary phases, however we do not finalize with Region II. Jeanine would like to know what LEPC Region II would be interested in for the next fiscal year. There are core programs available such as HazMat Technician and HazMat Specialist, team typing, terrorist training available. Some regions are having a tough time selecting due to low LEPC membership. A lot of agencies have funding available and are turning down the funding for per diem. CSTI now has certification available through Calpoly University for emergency management. More information is available on line at: [www.csti.ca.gov](http://www.csti.ca.gov), Jeanine will provide available training at next LEPC meeting in March. We want to ensure that all HazMat training for LEPC Region II is going through the region before submittal to CSTI.

9. **Proposed Agenda and Next Meeting date:**

- a. The next meeting is scheduled, Thursday, March 26, 2009 @ 10:00 am.
- b. Agenda item to include updates on above, and proposed agenda to include briefing on future CSTI training opportunities for LEPC Region II.

10. **Public Comment:**

None reported

11. **Adjournment**

The meeting was adjourned at 12:15PM.

**Administrative Actions**

- Complete January 21, 2009 meeting notes. (Sandy)
- Complete Agenda for March 26, 2009 meeting. (Sandy)
- Assist Chair with requesting HazMat Commodity Study from UPRR. (Sandy)
- Ron to send information to Sandra for redistribution to Op Area OES agencies and LEPC region list.
- Make formal request to John Clary to sit on Region II LEPC Committee. (Sandy)
- Nabil to invite Benjamin Salo to next LEPC meeting for Commodity Study. (Nabil)
- Get names for Caltrans and CHP contacts. (Both)